



**Wiskerchen Cheese Inc.**

**Title: Monthly GMP Refresher-March**

**# 5.007**

Issue Date: 02/14/2020	Written By: Danette Jepsen	Approved By: John Wiskerchen	Revision # 2	Revision Date: 02/14/2020	Revised By: Nicole Stricker	Supersedes: 04/08/2019	Page 1 of 2
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<p><b>Disposable Clothing</b></p>	<p>In operations where clothing is rapidly soiled, and/or there is direct exposure to open product, disposable clothing (gloves, plastic aprons, arm guards, lab coats, etc.) must be worn and changed at a frequency to prevent product contamination.</p> <p>When working in the Raw Area, if risk of cross contamination occurs, employees are required to wear a red smock or apron.</p>
<p><b>Clothing for Specific Process Areas/ Changing Facilities</b></p>	<ol style="list-style-type: none"> <li>1. Where clothing is used in food handling, it must not be used for any other purpose.</li> <li>2. Employees will change into and out of work clothing in the facility in designated changing areas.</li> <li>3. All clothing must be kept in good repair. Damaged garments need to be tagged for repair.</li> <li>4. Clothing must be clean at the beginning of the shift and kept reasonably clean during operations.</li> <li>5. Work-wear dedicated to specific product areas (raw areas, etc.) must be restricted to those areas.</li> <li>6. When not in use, work-wear clothing must be stored in a sanitary manner (on hooks or hangers).</li> <li>7. All production, retail, ingredient and food service employees will change out of work uniforms before exiting the facility. Uniforms are allowed on the outdoor patio.</li> <li>8. Employee clothing shall not be a source of contamination.</li> <li>9. No hairnets, aprons, or lab coats can be worn outside. Hairnets are allowed on the outside patio.</li> <li>10. Aprons must be hung up on appropriate hooks in appropriate locations when not in use.</li> <li>11. Sleeve protectors must not be worn in the break room or outside.</li> <li>12. Employees in contact with product or product contact surfaces will wear food grade gloves, unless the potential for glove breakage is a risk for causing extraneous matter.</li> <li>13. Employees working in or entering the Blue Retail or Separator Room for longer than 10 minutes will wear appropriate hearing protection.</li> <li>14. Safety glasses shall be worn in GMP areas of the facility.</li> </ol>
<p><b>Shoe Types</b></p>	<p>To help avoid product contamination and for personal safety shoes worn in the facility should be designed and constructed as follows:</p> <ol style="list-style-type: none"> <li>1. Fully enclosed – NO open toes, open backs, open weave or sandals.</li> <li>2. Low heeled.</li> <li>3. Sole groove depth must not be a source of contamination.</li> <li>4. Overall construction should be sturdy enough to provide protection.</li> <li>5. Shoes worn in wet areas should not allow passage of water into or out of the base of the shoe (shoes should not absorb or trap water when walking through</li> </ol>



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	footbaths or foamers). 6. Captive footwear shall not be worn outside the plant but may be worn on the outdoor patio. (Yellow shoes laces cannot go outside the facility. Blue shoe laces can be worn outside the plant.)
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