



Wiskerchen Cheese Inc. SOP

Title: Storage, Transportation & Replenishment of Sanitation Chemicals # 2.064

Issue Date: 3/14/12	Written By: Abby Hoffman	Approved By: John Wiskerchen	Revision # New	Revision Date:	Revised By:	Supersedes:	Page 1 of 1
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Scope: Outline employee responsibilities for storage, transportation and replenishment of sanitation chemicals to support regulatory and industry best practices.

Chemical Carts

Each department will have an assigned chemical cart. Chemical carts will be three tiered. Each tier will be labeled with the appropriate type and name of chemicals. The top level will be for Caustic Chemicals. The middle level will be for Acid Chemicals. The bottom level will be for Quat Chemicals. Chemical Carts will be maintained in a sanitary manner; each department shall inspect their cart after each use, and clean as needed.

In addition to the chemical labels, each cart will have a tag with a Chemical Inventory of all chemicals and their amounts that are present on the cart. Changes in the amount of chemical, additions or subtractions of chemicals will need to be communicated to the Safety and Sanitation Departments.

Storage & Transportation

Long term storage of chemical containers is not allowed in departments. See list of exempt chemical storage containers. All chemical carts will be stored in the Chemical Room. Carts will be transported to departments by specific department assigned employees. Employees will observe all GMP rules during transportation i.e. hand washing and traffic patterns. Transportation will occur immediately before sanitation and immediately after sanitation is completed. All chemical jugs will have secure covers.

Each department shall have a minimum of two designated employees who are responsible for Chemical Cart Transportation. Employees shall be responsible to transport cart to and from the department in a timely manner and unlock/lock the chemical room before/after exit.

Replenishment

Replenishment and proper labeling of chemicals is the responsibility of Third Shift Sanitation. Chemical jugs/spray bottles will be filled at the end of each night in the Chemical Room. Sanitation employees will observe the proper use of PPE and complete any documentation necessary.

Exempt Chemical Storage Containers

- Boiler Chemicals in Boiler Room
- Foot Foamer Jugs in Feta Retail, Feta Production, Blue Brine Hall, and Cream & Whey
- Form Washer jugs in Feta and Blue Production
- Portable Foamers in Feta Food Service and Blue Production
- Stationary Foamer jugs in Blue Brine Hall, Blue Milling and Feta Milling

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_